

CASCADE COUNTY COMMISSION MEETING

March 12, 2019 - 9:30 AM

COURTHOUSE ANNEX - ROOM 111

AGENDA

Agenda Topics:

Call to Order:

Chairman Briggs

Pledge of Allegiance:

Please note the Agenda order is tentative and subject to change by the Board without prior notice.

Therefore, members of the public are encouraged to be in attendance at the time the meeting is scheduled to begin.

Public comment during public participation is limited to a maximum seven minutes.

Proclamation: Recognizing March 14, 2019 as "Montana Retired Educators Day" Representative: Marilyn Hamer

Read Weekly Calendar and Report of Approved Purchase Orders and Accounts Payable Warrants.

Consent Agenda: The Consent Agenda is made up of routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent agenda for separate discussion/vote.

(A) Approval of Minutes and Minute Entries: February 22, 2019; February 26, 2019; March 6, 2019

(B) Approval of Routine Contracts as follows:

Resolution 19-16: Budget Appropriation increasing funds for the Montana Internet Crimes Against Children Task Force Grant Program Total Amount: \$8,500.00

Resolution 19-18: Confirming the creation of the Cascade County Senior Advisory Council (Ref: Contract 19-29)

Contract 19-25: Temporary Construction Agreement between John H. Stuker & Elena Hovland Stuker and Cascade County Public Works for Birdtail Creek to Launch Facility H-06. This agreement grants exclusive right to perform construction activities necessary to replace a large culvert on Birdtail Creek Road near Mile Post (M.P.) 1.05. (Ref: Contract 18-79, R0355772)

Contract 19-26: Montana DES State Homeland Security Program, Agreement #EMW-2017-SS-000009 Amendment #01 Increase Funding: \$54,462.99 Total Award: \$213,985.22 (No County Match) (Ref: Contract 17-179, R0346940)

Contract 19-29: Cascade County Senior Advisory Council Bylaws (Ref: Resolution 19-18)

CITY-COUNTY HEALTH DEPARTMENT

Contract 19-27: Memorandum of Understanding between Cascade County and Alluvion Health. Purpose: Designation of Alluvion Health as a non-publicized, closed Point of Dispensing (POD). Effective: Date of signing.

Contract 19-28: Memorandum of Understanding between Cascade County and Alluvion Health. Purpose: Establishing the terms and conditions under which CCHD and Alluvion Health will coordinate response efforts. Effective: Date of signing.

1.	<u>Motion to Approve or Disapprove:</u> Board Appointments: Mental Health Local Advisory Council	Commission
2.	<u>Motion to Approve or Disapprove:</u> Resolution 19-17: A Resolution requesting distribution of bridge and road safety and accountability program funds. Request Total: \$157,791.17 County Match: \$7,889.56 (5%)	Ian Payton Deputy Public Works Director
3.	Public comment on any public matter that is not on the meeting agenda, and that is within the Commissioners' jurisdiction. (MCA 2-3-103)	
4.	Adjournment.	



Proclamation
"Montana Retired Educators Day"
March 14, 2019

WHEREAS, Montana educators have been instrumental in the creation and implementation of an outstanding education system in our state; and

WHEREAS, educators have touched the lives of thousands of students in schools across Cascade County and the state; and

WHEREAS, the challenges of educating, which are as variable as the talents and personalities of the students, require extraordinary patience and sensitivity; and

WHEREAS, every student becomes a better human being and a more responsible citizen because of the dedication and efforts of teachers, administrators and all other school personnel; and

WHEREAS, retired educators continue to support public education through volunteering and in supporting schools and communities across the state using their experience and energy in a wide variety of ways;

NOW THEREFORE, We the Commissioners of Cascade County Montana do hereby proclaim March 14, 2019 as "Montana Retired Educators Day".

Dated this 12th day of March 2019.

BOARD OF COUNTY COMMISSIONERS
CASCADE COUNTY, MONTANA

Joe Briggs
Chairman

James L. Larson
Commissioner

Jane Weber
Commissioner

March 11, 2019 - March 17, 2019

March 2019						
Su	Mo	Tu	We	Th	Fr	Sa
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31						

April 2019						
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Monday, March 11

- 8:30am - 9:30am Paddock Club Plan FY 2019 - All (Commission Chambers) - Fogerty, Bonnie
- 11:00am - 12:00pm WIOA Conference Call Disability Panel Planning - Jane (Jane's Office) - Weber, Jane
- 12:00pm - 1:30pm MACo Legislative call - Joe - Briggs, Joe ☉
- 12:00pm - 1:00pm Conference Call with Ellen Seivert - Jane (Tax Appeal Room #116) - Baker, Kyler ☉
- 1:30pm - 2:30pm Conference Call with Kim Bergstrom on Missouri River Trust Fund - Jane (Jane's Office) - Weber, Jane

Tuesday, March 12

- **TENTATIVE** Jane in Helena - Weber, Jane
- 9:30am - 10:30am Commission Meeting - All (Commission Chambers) - Fogerty, Bonnie ☉
- 12:00pm - 1:00pm Meeting with Gerry Jennings - Jane (Episcopal Church) - Weber, Jane
- 12:30pm - 6:00pm Depart for Helena - Jane (Legislative Session) - Weber, Jane

Wednesday, March 13

- 8:00am - 9:00am Livability GF Economic Development - Joe (Commissioner Briggs' Office) - Fogerty, Bonnie
- 10:00am - 11:00am Meeting with Sons of Norway Group - All (Commission Chambers) - Fogerty, Bonnie
- 11:45am - 1:45pm Optimist Club of GF - Weekly appointment for Joe (Holiday Inn) - Briggs, Joe ☉
- 12:00pm - 1:30pm HPAC Meeting - Jane (Civic Center) ☉
- 2:00pm - 3:00pm CHCC Updates with Trista Besich - All (Commission Chambers) - Fogerty, Bonnie ☉

Thursday, March 14

- 6:30am - 1:30pm Depart for Helena - Jane (Legislative Session) - Weber, Jane
- 8:30am - 9:30am BO/Grant Updates with Mary Embleton - All (Commission Chambers) - Fogerty, Bonnie ☉
- 10:30am - 12:00pm Mental Health Crisis Steering Committee Meeting - Joe (C4MH Office) - Fogerty, Bonnie ☉
- 11:45am - 1:45pm Meeting at MT FWP - Jane (MT FWP Offices) - Weber, Jane

Friday, March 15

Saturday, March 16

Sunday, March 17

March 18, 2019 - March 24, 2019

March 2019						
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April 2019						
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Monday, March 18

- 9:00am - 10:00am Staff Meeting - All (Commission Chambers) - Fogerty, Bonnie ☉
- 12:00pm - 1:30pm MACo Legislative call - Joe - Briggs, Joe ☉

Tuesday, March 19

- 9:00am - 10:30am Planning Board Meeting (Commission Chambers) - Fogerty, Bonnie ☉
- 10:00am - 11:00am Department of Technology Updates - All (Tax Appeal Room #116) - Fogerty, Bonnie ☉

Wednesday, March 20

- Doctors Appointments - Jane (ALL Day) - Weber, Jane
- 8:00am - 10:00am GFDA Executive Committee Meeting - Joe (2nd Floor Boardroom) - Briggs, Joe ☉
- 11:30am - 1:00pm Alluvion Board Meeting - Jim (Courthouse Annex - Room 116) - Besich, Trista K. ☉
- 11:45am - 1:45pm Optimist Club of GF - Weekly appointment for Joe (Holiday Inn) - Briggs, Joe ☉
- 2:00pm - 3:00pm Work Session - All (Commission Chambers) - Fogerty, Bonnie ☉
- 3:00pm - 5:00pm Opportunity Inc. Board Meeting - Jim (Opportunity Inc. Office) - Fogerty, Bonnie ☉

Thursday, March 21

- 10:00am - 11:30am Senior Center Board Meeting - Jim (Senior Center) - Fogerty, Bonnie ☉

Friday, March 22

Saturday, March 23

Sunday, March 24

AGENDA # _____ DATE _____

AGENDA REPORT

Prepared for the
CASCADE COUNTY COMMISSION

ITEM Approved checks issued since 02/02/2019

PRESENTED BY: Cascade County Clerk & Recorder/Auditor

The Board of County Commissioners has approved invoices and accounts payable checks # 292759 through #292917 totaling \$971,354.52 and EFT's #9101095 through 9101099 totaling \$286,244.78 for an A/P total of \$1,257,599.30 dated 02/04/19 thru 02/08/19.

A listing of all paid checks is available in the Cascade County Commissioners Office.

AGENDA # _____ DATE _____

AGENDA REPORT

Prepared for the
CASCADE COUNTY COMMISSION

ITEM Approved checks issued since 02/16/2019

PRESENTED BY: Cascade County Clerk & Recorder/Auditor

The Board of County Commissioners has approved invoices and accounts payable checks # 293092 through #293223 totaling \$504,347.59 and EFT's #9101108 through 9101110 totaling \$285,221.71 for an A/P total of \$789,569.30 dated 02/18/19 thru 02/21/19.

A listing of all paid checks is available in the Cascade County Commissioners Office.

CASCADE COUNTY SPECIAL COMMISSION MEETING

February 22, 2019

COMMISSION CHAMBERS

COURTHOUSE ANNEX, ROOM 111

2:00 PM

Commission Journal #59

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of the meeting to reflect all the proceeding of the Board. MCA 7-2-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. This written record is in draft form until officially approved on March 12, 2019.

PRESENT:

Cascade County Commission: Chairman Joe Briggs, Commissioner James L. Larson and Commissioner Jane Weber

Present: Carey Ann Haight – County Attorney, Tanya Houston – CCHD, Diane Brien – Accounting, Rina Fontana Moore – Clerk and Recorder, Bonnie Fogerty – Commission Office and Marie Johnson and Kyler Baker – Deputy Clerk and Recorder.

Public: Trista Besich – CEO Alluvion, Jenn Rowell – Media

Meeting Called to order at 2:00 p.m.

Agenda Item #1: 00:19

Motion to Approve or Disapprove:

Contract #19-20: Interim Management Service Agreement by and between Cascade County and Alluvion Health. Alluvion Health will provide services of an Interim Health Officer for the City-County Health Department. Effective Date: March 1, 2019 – August 31, 2019.

Total Cost: \$3,500/per month.

Motion carries 3-0 04:52

Public comment on any public matter that is not on the meeting agenda and that is within the Commissioners' jurisdiction. None

Adjournment: Chairman Briggs adjourned this special meeting at 2:07 p.m.

CASCADE COUNTY COMMISSION MEETING
February 26, 2019
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

Commission Journal #59

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are in draft form until officially approved on March 12, 2019.

Commission: Chairman Joe Briggs, Commissioner Jane Weber
Excused: Commissioner James L. Larson

Staff: Carey Ann Haight and Charity Yonker – Deputy County Attorney's, Les Payne – Deputy Public Works Director, Matthew Pfeningner – Treasurer's Office, Sheriff Slaughter and Undersheriff Cory Reeves, Captain Scott VanDyken – DES Director, Mary Embleton – Budget Officer, Cyndie Einan – CCHD, Bonnie Fogerty – Commission Office and Kyler Baker – Deputy Clerk and Recorder

Public: Jenn Rowell – The Electric, Margaret DeMarco – KRTV, Steve Erwin, Rae McFadden, Carol Paul

Call to Order: Chairman Briggs called the meeting to order.

Proclamation: Recognizing March 2, 2019 as "*Read Across Cascade County Day*"
Commissioner Jane Weber read the proclamation and presented it to Cyndie Einan, Rae McFadden and Carol Paul. 00:47

Reading of the Commissioners' calendar: Bonnie Fogerty read the calendar. 05:13

Purchase orders and accounts payable checks: *See agenda for payment information.*
Commissioner Weber made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 2-0** 07:26

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Weber made a **MOTION** to (A) Approve minute entries (January 5, 2019; January 15, 2019; January 20, 2019), (B) Approval of Routine Contracts as Follows:

Consent Agenda

Resolution 19-12: Budget Appropriation increasing funds for the Capital Building Reserve Fund 4011 and the Adult Detention Center Capital Improvement Fund 4140 to transfer the rebate from LED Lighting project at ADC. Total Amount: \$14,689 08:08

Resolution 19-15: Budget Appropriation increasing funds for the Edward Byrne Memorial Justice Assistance Grant Program. Total Amount: \$25,410 (Ref: Resolution 18-75, R0362499 & Resolution 17-91, R0280717) 08:30

Contract 19-12: Amendment #2 to Agreement with Great Falls Public Schools District No. 1 & A, authorization for a School District Investment Account. (Ref: Contract 14-91, R0292878 & Contract 13-141, R0346642) 08:48

Contract 19-15: Cooperative Agreement and Noxious Weed Management Plan between City of Great Falls and Cascade County Weed Management District. Effective: Date of Signing (Renewal) 09:08

Contract 19-16: Agreement between Cascade County Weed & Mosquito Management District and JHS, Inc. (Contractor) Purpose: To provide mosquito abatement services via aerial application and to secure, maintain, and pay for all permits/fees/licenses. Effective: Upon signing – December 31, 2019. Cost: \$6,500 towards mobilization costs, due upon signing. \$12.50/per acre, application costs. \$645/per hour (1 hour minimum) for aerial adulticiding. (Renewal) 09:21

Contract 19-17: MT DPHHS Contract #19027210050 for the Commodity Supplemental Food Program. Effective: October 1, 2018 – September 30, 2019 Total: \$5,829 (609 clients @ \$3 per client/per month) (Renewal) 10:02

Contract 19-18: Memorandum of Agreement by and between Russell County Drug Task Force (RCDTF), Cascade County Sheriff's Office (CCSO) and the Conrad Police Department (CPD) to delineate responsibilities of the RCDTF. The Task Force is funded through a Rocky Mountain HIDTA Grant. 10:25

Contract 19-21: MT DPHHS Amendment #1 to Contract #19027210050 for the Commodity Supplemental Food Program FFY 2019 through February 28, 2019. \$3.00 per client/per month, not to exceed \$9,809.25. (Ref: Contract 19-17) 10:49

Contract 19-22: Experience Works, SCSEP Host Agency Agreement. Joint engagement in the Senior Community Service Employment Program (SCSEP) 11:18

Contract 19-23: 2018 Montana Internet Crimes Against Children Task Force Grant Award Grant Number: 2018-MC-FX-K006. Funding cycle ends on September 30, 2019. Total Amount: \$8,500 11:32

Contract 19-24: Memorandum of Understanding between the Montana Department of Justice, DOJ/DCI and the Sheriff's Office for the Montana Internet Crimes Against Children Task Force Effective: February 1, 2019 – September 30, 2021 11:52
Motion carries 2-0 12:30

Treasurer's Report: Matthew Pfeninger read the report. 12:47

AGENDA ITEM #1 15:02

Motion to Approve or Disapprove:

Award: Juvenile Detention Center Fire Alarm System

Contract #19-19: Central Technologies, LLC Total Cost: \$9,854

Commissioner Weber made a MOTION to accept the quote from Central Technologies, for the replacement of a new fire alarm system, located at the Juvenile Detention Center, for a total cost of \$9,854.00, and instruct staff to complete the process. 16:53

Motion carries 2-0 17:16

Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by today's agenda. (MCA 2-3-103)

Public Comment: NONE

Commissioner Weber commends the Public Works department and plow operators for all of their hard work, stating that priority is given to roads that are school bus routes, missile roads and highly traveled roads. Commissioner Weber also thanks DES and Captain Scott VanDyken. 18:00

Adjournment: Chairman Briggs adjourned this Commission Meeting at 9:50 a.m.

CASCADE COUNTY WORK SESSION MINUTES
COMMISSION CHAMBERS COURTHOUSE ANNEX
March 6, 2019 – 2:00 P.M.

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. This written record is in draft form until officially approved on March 12, 2019.	COMMISSION MINUTES JOURNAL # 59
Board of Cascade County Commissioners: Commissioner James L. Larson and Commissioner Jane Weber Excused: Chairman Joe Briggs	
Staff Present: Charity Yonker – Deputy County Attorney, Cory Reeves – Undersheriff, Ian Payton and Les Payne – Deputy Public Works Directors, Mary Embleton – Budget Officer, Bonnie Fogerty – Commission Office, Kyler Baker – Deputy Clerk and Recorder	
Public Members Present: Trista Besich and Tanya Houston – Alluvion Health, Jenn Rowell – Media and Bill Zucconi	
Commissioner Weber opened the work session meeting at 2:00 pm	
Proclamation: <i>Recognizing March 14, 2019 "Montana Retired Educators Day" Representative: Marilyn Hammer</i>	
Consent Agenda Items:	Department:
Resolution 19-16: Budget Appropriation increasing funds for the Montana Internet Crimes Against Children Task Force Grant Program Total Amount: \$8,500.00	Sheriff 00:36
Contract 19-25: Temporary Construction Agreement between John H. Stuker & Elena Hovland Stuker and Cascade County Public Works for Birdtail Creek to Launch Facility H-06. This agreement grants exclusive right to perform construction activities necessary to replace a large culvert on Birdtail Creek Road near Mile Post (M.P.) 1.05. <i>(Ref: Contract 18-79, R0355772)</i>	Public Works 01:45
Contract 19-26: Montana DES State Homeland Security Program, Agreement #EMW-2017-SS-00009 Amendment #01 Increasing Funding: \$54,462.99 Total Award: \$213,985.22 (No County Match) <i>(Ref: Contract 17-179, R0346940)</i>	DES 03:06
City-County Health Department	
Contract 19-27: Memorandum of Understanding between Cascade County and Alluvion Health. Purpose: Designation of Alluvion Health as a non-publicized, closed Point of Dispensing (POD) Effective: Date of signing.	CCHD 06:43
Contract 19-28: Memorandum of Understanding between Cascade County and Alluvion Health. Purpose: Establishing the terms and conditions under which CCHD and Alluvion Health will coordinate response efforts. Effective: Date of signing.	CCHD 08:19

AGENDA ITEM #1 09:30

Board Appointments: Mental Health Local Advisory Council

Commissioner Weber asked if the applications need to be posted with the meeting documents. Deputy County Attorney Charity Yonker says that a page with all applicant names will be sufficient. **10:26**

Additional Items: 12:25

Ian Payton brought forward a Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds. Commissioner Weber and Larson agreed to have this item as Agenda Item #2 and will be assigned Resolution #19-17.

Adjournment: Commissioner Weber closed the work session meeting at 2:16 p.m.

March 12, 2019

Resolution #19-16

Agenda Action Report
Prepared for the
Cascade County Commission

ITEM: Budget Appropriation increasing funds for the Montana Internet Crimes Against Children Task Force Grant Program.

INITIATED AND PRESENTED BY: Sheriff Jesse Slaughter

ACTION REQUESTED: Approval of Resolution #19-16

BACKGROUND:

The purpose of this resolution is to amend the budget to utilize the grant funds from the Montana Department of Justice through the Office of Juvenile Justice & Delinquency Prevention for the Cascade County Sheriff Office to become part of the Montana Internet Crimes Against Children (MT ICAC) Task Force. The Commission accepted the grant via contract #19-23 and the corresponding MOU for the program via contract #19-24 on February 26, 2019. The current grant funding cycle will end on September 30, 2019 and requires increases in Fund #2918 to the expenditure budget for equipment, supplies, overtime, and training costs with the offset to the revenue budget from the grant in the amount of \$8,500 each.

RECOMMENDATION: Approval of Resolution #19-16.

TWO MOTIONS PROVIDED FOR CONSIDERATION:

MOTION TO APPROVE:

Mr. Chair, I move that the Commission **APPROVE** Resolution #19-16 increasing the appropriation for the MT ICAC grant in Fund #2918 in the amount of \$8,500 and increasing the grant revenue budget by the same amount.

MOTION TO DISAPPROVE:

Mr. Chair, I move that the Commission **DISAPPROVE** Resolution #19-16 increasing the appropriation for the MT ICAC grant in Fund #2918 in the amount of \$8,500 and increasing the grant revenue budget by the same amount.

March 12, 2019

**Resolution #19-18
Contract #19-29**

**Agenda Action Report
Prepared for the
Cascade County Commission**

ITEM: Confirmation of Creation of the Senior Advisory Council under the Cascade Commission and their operating Bylaws

INITIATED AND PRESENTED BY: Kim Thiel Schaaf, Aging Services Director

ACTION REQUESTED: Approval of Resolution #19-18 to confirm creation of the Senior Advisory Council by the Cascade County Commission & Approval of Contract 19-29 Bylaws for the SAC

BACKGROUND

Cascade County under the Older Americans Contract provided the Senior Long Term Care Division of the Montana Department of Health & Human Services (DPHHS) operates as Area VIII Agency on Aging (AAA). Under this agreement, Cascade County AAA provides local aging programs that provide information and a range of assistance for older adults and those who care for them. The AAA operates in part under the provisions of the Title III Federal Regulations and the Federal Older Americans Act. As part of this programming, the AAA is to have a Senior Advisory Council. This arrangement has been in place for nearly 30 years but has not been formally recognized nor seated by the Board of County Commissioners. It is the desire of the County Commission that all Boards established by Cascade County be created per applicable statutes and in a uniform fashion. This action today will confirm the establishment of the Senior Advisory Council within Area VIII Agency on Aging as well as establish uniform bylaws that meet the statutes and policies of the Board of County Commissioners.

As part of the new three-year management plan for the AAA, this action will properly seat a board of fifteen members to fulfill the advisory roles associated with the requirements in the Federal Older Americans Act, however, under another contract with the Corporation for National and Community Services (CNCS) the Foster Grandparent Program which is also operated by the AAA must have an advisory council. The agency does not need to councils but will ensure that the SAC has membership on it that represents the Foster Grandparents as well as a standing committee that will address specific needs related to the program and managing the volunteers. This plan has been approved by the CNCS.

The principal mission of the SAC will be to advise the Board of County Commissioners and the AAA on formulation of the area plan and review and comment on all community policies, programs and actions which affect older individuals. The FGP standing committee will advise on matters

related to volunteers of that program and report programmatic issues and news to the full SAC at the regular meetings. The SAC shall not function as a policy making or decision-making board but rather provide advice and input to the AAA Director and the Board of County Commissioners. The SAC shall have the following members to be appointed by the Commission:

- More than 50% of the membership shall consist of older individuals (age 55 or older), including minority individuals and older individuals residing in rural areas who are program participants under the area plan.
- At least one (1) member representing supportive services provider organizations
- At least one (1) member representing caregivers, guardians, power holders of older individuals
- At least one (1) member representing health care provider organizations, including providers of veterans' health care.
- At least one (1) member with leadership experience in the private or volunteer sectors
- At least two (2) members of the general public
- One (1) County Commissioner
- At least one (1) Foster Grandparent, one (1) of whom shall serve on both the SAC and the FGP Standing Committee.

One county commissioner shall serve on the SAC and shall only vote in the event of the need to break a tie at any meeting of the SAC for which a quorum has been established.

RECOMMENDATION: The Aging Services Director recommends approval of Resolution # 19-18 to confirm creation of the Senior Advisory Council under the Board of County Commissioners and Contract 19-29 which establishes the bylaws under which the SAC shall function.

TWO MOTIONS PROVIDED FOR CONSIDERATION:

MOTION TO APPROVE:

Mr. Chairman, I move that the Commission **APPROVE** Resolution #19-18 to confirm creation of the Senior Advisory Council as a board of the County Commissioners and Contract 19-29 establishing the bylaws under which the SAC shall function.

MOTION TO DISAPPROVE:

Mr. Chairman, I move that the Commission **DISAPPROVE** Resolution #19-18 to confirm creation of the Senior Advisory Council as a board of the County Commissioners and Contract 19-29 establishing the bylaws under which the SAC shall function.

March 12, 2019

Contract #19-25

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: Temporary Construction Agreement
(H-06 Road/Birdtail Creek Road))

INITIATED BY: Cascade County Public Works Department

ACTION REQUESTED: Approval of Contract #19-25

PRESENTED BY: Les Payne, Public Works Deputy Director

SYNOPSIS:

Cascade County Public Works Department has received a request for a Temporary Construction Agreement, between Cascade County, and John & Elena Stuker, for Birdtail Creek Road to Launch Facility H-06. This is for the replacement of a large culvert on Birdtail Creek Road near Mile Post (M.P.) 1.05. This agreement grants exclusive right to perform construction activities necessary, to replace large culvert. This is part of the approved MT DAR 2019 project.

RECOMMENDATION:

Cascade County Staff, after reviewing the Statement above recommends that the Board of County Commissioners approves and signs off on the Temporary Construction Agreement, between Stuker, and Cascade County.

TWO MOTIONS PROVIDED FOR CONSIDERATION

MOTION TO APPROVE:

"I move the Cascade County Commission **APPROVE** Contract #19-25 Temporary Construction Agreement, between Stuker, and Cascade County"

MOTION TO DISAPPROVE:

"I move the Cascade County Commission **DISAPPROVE** Contract #19-25 Temporary Construction Agreement, between Stuker, and Cascade County"

March 12, 2019

Contract #19-26

Agenda Action Report
Prepared for the
Cascade County Commission

ITEM: MT DES State Homeland Security Program
EMW-2017-SS-00009 Amendment #01

INITIATED & PRESENTED BY: Captain Scott Van Dyken
Cascade County Sheriff's Office
Interim DES Coordinator

ACTION REQUESTED: Approval of Contract #19-26

BACKGROUND:

The purpose of this amendment is to obligate the reverted funds awarded from the MT DES with an award amount of \$54,462.99 to bring it back to the original requested amount. The original request was for \$159,222.23. This amendment will increase the total award to \$213,985.22. Funds will be used to buy radios for the Cascade County Sheriff's Office and the Great Falls Police Department. This is a cost reimbursement award.

TERM: October 1, 2017- September 30, 2019

FUNDING INCREASE: \$54,462.99 (No County Match)

RECOMMENDATION: Approval of Contract #19-26

TWO MOTIONS PROVIDED FOR CONSIDERATION:

MOTION TO APPROVE:

Mr. Chair, I move that the Commission **APPROVE** Contract #19-26 Cascade County DES Grant Award Amendment EMW-2017-SS-00009 Amendment #01, with the Cascade County DES.

MOTION TO DISAPPROVE:

Mr. Chair, I move that the Commission **DISAPPROVE** Contract #19-26 Cascade County DES Grant Award Amendment EMW-2017-SS-00009 Amendment #01, with the Cascade County DES.

March 12, 2019

Resolution #19-18

Contract #19-29

Agenda Action Report
Prepared for the
Cascade County Commission

ITEM: Confirmation of Creation of the Senior Advisory Council under the Cascade Commission and their operating Bylaws

INITIATED AND PRESENTED BY: Kim Thiel Schaaf, Aging Services Director

ACTION REQUESTED: Approval of Resolution #19-18 to confirm creation of the Senior Advisory Council by the Cascade County Commission & Approval of Contract 19-29 Bylaws for the SAC

BACKGROUND

Cascade County under the Older Americans Contract provided the Senior Long Term Care Division of the Montana Department of Health & Human Services (DPHHS) operates as Area VIII Agency on Aging (AAA). Under this agreement, Cascade County AAA provides local aging programs that provide information and a range of assistance for older adults and those who care for them. The AAA operates in part under the provisions of the Title III Federal Regulations and the Federal Older Americans Act. As part of this programming, the AAA is to have a Senior Advisory Council. This arrangement has been in place for nearly 30 years but has not been formally recognized nor seated by the Board of County Commissioners. It is the desire of the County Commission that all Boards established by Cascade County be created per applicable statutes and in a uniform fashion. This action today will confirm the establishment of the Senior Advisory Council within Area VIII Agency on Aging as well as establish uniform bylaws that meet the statutes and policies of the Board of County Commissioners.

As part of the new three-year management plan for the AAA, this action will properly seat a board of fifteen members to fulfill the advisory roles associated with the requirements in the Federal Older Americans Act, however, under another contract with the Corporation for National and Community Services (CNCS) the Foster Grandparent Program which is also operated by the AAA must have an advisory council. The agency does not need to councils but will ensure that the SAC has membership on it that represents the Foster Grandparents as well as a standing committee that will address specific needs related to the program and managing the volunteers. This plan has been approved by the CNCS.

The principal mission of the SAC will be to advise the Board of County Commissioners and the AAA on formulation of the area plan and review and comment on all community policies, programs and actions which affect older individuals. The FGP standing committee will advise on matters

related to volunteers of that program and report programmatic issues and news to the full SAC at the regular meetings. The SAC shall not function as a policy making or decision-making board but rather provide advice and input to the AAA Director and the Board of County Commissioners. The SAC shall have the following members to be appointed by the Commission:

- More than 50% of the membership shall consist of older individuals (age 55 or older), including minority individuals and older individuals residing in rural areas who are program participants under the area plan.
- At least one (1) member representing supportive services provider organizations
- At least one (1) member representing caregivers, guardians, power holders of older individuals
- At least one (1) member representing health care provider organizations, including providers of veterans' health care.
- At least one (1) member with leadership experience in the private or volunteer sectors
- At least two (2) members of the general public
- One (1) County Commissioner
- At least one (1) Foster Grandparent, one (1) of whom shall serve on both the SAC and the FGP Standing Committee.

One county commissioner shall serve on the SAC and shall only vote in the event of the need to break a tie at any meeting of the SAC for which a quorum has been established.

RECOMMENDATION: The Aging Services Director recommends approval of Resolution # 19-18 to confirm creation of the Senior Advisory Council under the Board of County Commissioners and Contract 19-29 which establishes the bylaws under which the SAC shall function.

TWO MOTIONS PROVIDED FOR CONSIDERATION:

MOTION TO APPROVE:

Mr. Chairman, I move that the Commission **APPROVE** Resolution #19-18 to confirm creation of the Senior Advisory Council as a board of the County Commissioners and Contract 19-29 establishing the bylaws under which the SAC shall function.

MOTION TO DISAPPROVE:

Mr. Chairman, I move that the Commission **DISAPPROVE** Resolution #19-18 to confirm creation of the Senior Advisory Council as a board of the County Commissioners and Contract 19-29 establishing the bylaws under which the SAC shall function.

March 12, 2019

Contract #19-27

Agenda Action Report
Prepared for the
Cascade County Commission

ITEM: Contract #19-27
Memorandum of Understanding
Between Cascade County and Alluvion Health

INITIATED AND PRESENTED BY: Tanya Houston, CCHD Health Officer

ACTION REQUESTED: Approval of Contract #19-27

BACKGROUND:

This Memorandum of Understanding is designed to improve community disaster preparedness between Alluvion Health and Cascade County through its City-County Health Department. The purpose of this MOU is to set forth guidance for the designation of Alluvion Health as a non-publicized, closed POD.

TERM: The date signed and executed until termination by either party

AMOUNT: N/A

RECOMMENDATION: Approval of Contract #19-27

TWO MOTIONS PROVIDED FOR CONSIDERATION:

MOTION TO APPROVE: Madam Chair, I move that the Commission **APPROVE** Contract #19-26, Memorandum of Understanding between Cascade County and Alluvion Health.

MOTION TO DISAPPROVE: Madam Chair, I move that the Commission **DISAPPROVE** Contract #19-26, Memorandum of Understanding between Cascade County and Alluvion Health.

March 12, 2019

Contract #19-28

Agenda Action Report
Prepared for the
Cascade County Commission

ITEM: Contract #19-28
Memorandum of Understanding
Between Cascade County and Alluvion Health
Emergency Response Efforts

INITIATED AND PRESENTED BY: Tanya Houston, CCHD Health Officer

ACTION REQUESTED: Approval of Contract #19-28

BACKGROUND:

This Memorandum of Understanding is designed to establish the terms and conditions under which CCHD and Alluvion Health will coordinate response efforts to help reduce the impact of emergency events, natural or manmade to ensure the continued health and safety of the residents of Cascade County.

TERM: The date signed and executed until termination by either party

AMOUNT: N/A

RECOMMENDATION: Approval of Contract #19-28

TWO MOTIONS PROVIDED FOR CONSIDERATION:

MOTION TO APPROVE: Madam Chair, I move that the Commission **APPROVE** Contract #19-28, Memorandum of Understanding between Cascade County and Alluvion Health – Emergency Response Efforts

MOTION TO DISAPPROVE: Madam Chair, I move that the Commission **DISAPPROVE** Contract #19-28, Memorandum of Understanding between Cascade County and Alluvion Health – Emergency Response Efforts

March 12, 2019

Agenda #1

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: **Mental Health Local Advisory Council**

PRESENTED BY: **Commission**

Mental Health Local Advisory Council

Applicants:

Trista Besich
Cassidy Rose Blomgren
Virginia (Ginny) Carnes
Linda Daggett
Amea Ellsworth
Steven Humphres-Wadsworth
Brian Luschenat
Shawn Matsko
Robert Moccasin
Tom Osborn
Janet Peak
Jesse Slaughter
Gayle Snyder
John Gregory Tilton
Jane Wilson
Dusti Zimmer



Cascade County Board Openings

Mental Health Local Advisory Council

The Cascade County Mental Health Local Advisory Council is a county government entity, established January 22, 2019 by Resolution 19-06 of the Board of Cascade County Commissioners.

The purpose of the LAC is to assist in the improvement of Cascade County public mental health services and to review and make recommendations about Cascade County's public mental health services to the Cascade County Commissioners, as well as provide input and recommendations to the Mental Health Oversight Council (MHOAC) and the Service Area Authority (SAA) serving the community.

The Cascade County Commission will appoint no more than fourteen (14) members on the LAC.

The LAC members include:

- 50% of the membership shall consist of consumers and/or family members of consumers
- One (1) provider of adult and/or child mental health services
- One (1) Attorney representative from the office of the City or County Attorney or Public Defender's Office
- One (1) representative from the Center for Mental Health One (1) representative from either Benefits Health System or Great Falls Clinic Hospital
- One (1) representative from the Community Health Care Center
- One (1) representative from City Law Enforcement
- One (1) representative from the County Sheriff's Office

One County Commissioner shall serve on the LAC and shall only vote in the event of the need to break a tie at any meeting of the LAC for which a quorum has been established.

Specific objectives include the following:

- Examine gaps in child and adult services.
- Identify potential additions to services within Cascade County.
- Analyze and discuss local problems with Cascade County service providers, advocacy groups, public officials and the general public.
- Facilitate accurate and timely communications between the Cascade County Local Advisory Council and MHOAC and the regional SAA.
- Assess the effectiveness of Cascade County mental health services and suggest ways of making services more effective.
- Serve as a catalyst and facilitator in solving Cascade County mental health service problems.
- Recommend needed services in Cascade County to the Board of County Commissioners.
- Educate the Cascade County public on mental health issues.
- Other lawful activities in support of and related to the Purpose of the LAC .

Please submit applications no later than March 8, 2019 by 5 p.m.

If you have questions, please call the Commission Office @ (406) 454-6810.

Applications are available online at www.cascadecountymt.gov

or available at the Cascade County Commission Office,
Courthouse Annex 325 2nd Avenue North. Room 111, Great Falls, Montana.

2/4/2019

March 12, 2019

AGENDA # 2

Agenda Action Report
Prepared for the
Cascade County Commission

ITEM

Resolution 19-17:

A Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds

INITIATED & PRESENTED BY

Ian Payton, Deputy Director
Public Works Department

ACTION REQUESTED

Approval for the fund distribution request.

BACKGROUND

Sun Prairie Village including, but not limited to, Cleveland Drive, Eisenhower Avenue, Buchanan Street, 1st Street E, 1st Street W, Quincy Court, and Adams Boulevard preventative maintenance overlay, width and crown preservation treatments, and seal & cover. MDT funds requested total \$157,791.17. A 5% County match (\$7,889.56) is required and has been budgeted from Road Services Raw Materials (2110-218-C0200-400.450).

RECOMMENDATION

Approval of Resolution 19-17: Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds.

TWO MOTIONS PROVIDED FOR CONSIDERATION:

MOTION TO APPROVE: Mr. Chair, I move that the Commissioners **APPROVE** the adoption of Resolution #19-17, a Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds.

MOTION TO DISAPPROVE: Mr. Chair, I move that the Commissioners **DISAPPROVE** the adoption of Resolution #19-17, a Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds.

**A RESOLUTION REQUESTING DISTRIBUTION OF
BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS**

WHEREAS, the Bridge and Road Safety and Accountability Account requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain; and,

WHEREAS, a city, town, county, or consolidated city-county government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

WHEREAS, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and,

WHEREAS, the project(s) to be funded is:

Sun Prairie Village including but not limited to Cleveland Drive, Eisenhower Avenue, Buchanan Street, 1st Street E, 1st Street W, Quincy Court and Adams Boulevard preventative maintenance overlay, width and crown preservation treatments, seal & cover

and,

WHEREAS, the local match for the allocated funds has been budgeted from

Road Services Raw Materials (2110-218-C0200-400.450)

THEREFORE, NOW BE IT RESOLVED THAT:

1. Cascade County requests distribution of its share of the allocated Bridge and Road Safety and Accountability funds to be used for the projects identified herein.
2. That the Commission hereby empowers and authorizes the Public Works Director to execute such further documents as may be necessary to facilitate the distribution of said funds.

Adopted this 12th day of March, 2019.

Board of County Commissioners
Cascade County, Montana

ATTEST:

Joe Briggs, Chairman

Rina Fontana Moore, Clerk & Recorder

James L. Larson, Commissioner

* APPROVED AS TO FORM:
Josh Racki, County Attorney

Jane Weber, Commissioner

DEPUTY COUNTY ATTORNEY

* THE COUNTY ATTORNEY HAS PROVIDED ADVICE AND APPROVAL OF THE FOREGOING DOCUMENT LANGUAGE ON BEHALF OF THE BOARD OF CASCADE COUNTY COMMISSIONERS, AND NOT ON BEHALF OF OTHER PARTIES OR ENTITIES. REVIEW AND APPROVAL OF THIS DOCUMENT BY THE COUNTY ATTORNEY WAS CONDUCTED SOLELY FROM A LEGAL PERSPECTIVE AND FOR THE EXCLUSIVE BENEFIT OF CASCADE COUNTY. OTHER PARTIES SHOULD NOT RELY ON THIS APPROVAL AND SHOULD SEEK REVIEW AND APPROVAL BY THEIR OWN RESPECTIVE COUNSEL.